

Managing Teams Remotely

Collaborating and Staying Connected Virtually



The **Managing Teams Remotely** online virtual workshop is custom-built for you by the Harvest team.

It is looking likely that more and more of us will be working remotely as much as possible for the coming weeks. This poses a new challenge for people managers around how to engage employees who are working from home on an ongoing basis rather than sporadically. It is even more vital to put in management practices that help communication and connection between employees and their team, and give them a sense of direction and purpose to help motivate them to keep performing in these uncertain times. This course will offer practical solutions and toolkits for people managers in this area.

Duration: 0.5-Day programme consisting of 2 Virtual classrooms and individual course work in between them.

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Learning Objectives: By the end of this programme you will be able to:

- Plan a strategy for managing and leading your team virtually over the coming weeks
- Communicate effectively and empathetically through uncertain times and give your teams a sense of clarity
- Revise your people and performance management toolkit to enable your team to engage and collaborate while in different workspaces

Content:

- Basic considerations around virtual working – for you and your team
- Communication and reassurance in uncertain times
- Strategies for organising your team's work
- Setting clear goals and roles – working with shared workspaces
- Managing a team that usually works in the office – revising your performance management practices and rhythm
- Personalising communications – keeping everyone connected and allowing for social conversations
- Making the most out of working from home – dealing with unusual working environments
- Create a support network for the questions we want help with

Programme Structure:

- Pre-work assignment to be completed in the morning (approximately 30 minutes)
- Live Session 1: 90-minute virtual classroom 10-11.30
- Individual work to be completed in advance of session 2 (approximately 30-60 minutes)
- Live Session 2: 90-minute virtual classroom 14.30-16.00

About Harvest

Our expert team of learning specialists are dedicated to transforming work place learning by building world-class programmes for our clients. We excel at helping organisations and individuals grow their business and energise performance through the application of our bespoke learning solutions. Our partnership with FlexLabs, the ground breaking digital learning labs means we are in a unique position to offer engaging, interactive and motivating online virtual classrooms. We look forward to working with you on this programme. For more information and to meet the team please check out www.harvest.ie

Meet your facilitators:



Milla Clynes

Milla is a director and senior learning specialist in Harvest. She has 17+ years of experience in management and L&D, including management and leadership development.



Yvonne Quinn

Yvonne is experienced learning specialist and consultant with both in-house and consulting experience. She has over 20 years of experience in management roles and 15+ years of L&D experience.



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